



DHHS- Children's Behavioral Health Services (CBHS)
65M&N New Program Establishment Process
6/16/06

The following is the process for a provider to become established as a Section(s) 65M&/or N treatment service provider. Interested providers need all of the following in order to provide the service(s):

1. A relationship with the appropriate DHHS/CBHS regional Team Leader for discussion about program development and Departmental requirements.
2. A mental health license with a *community support module*.
3. Enrollment as a MaineCare provider in good standing.
4. A contract with DHHS to provide Section(s) 65M&/orN services.

1. **To Contact DHHS:** Persons interested in providing 65M&N services must first contact the DHHS-CBHS Regional Team Leader, to inform the Department of this interest, and to begin the process.

- a. Region I: Rachel Posner rachel.posner@maine.gov 822-0246
- b. Region II: Kathy Alley kathy.alley@maine.gov 287-7132
- c. Region III: Teresa Barrows teresa.barrows@maine.gov 941-4363

2. **To Obtain the Correct Mental Health License:**

The following is from the Director of Licensing, Peter Mauro:

- a. All agencies providing Sections 65M or N treatment services must have a Mental Health License issued by the Department of Health and Human Services with a community support module.
- b. Agencies applying for a mental health license with this module should contact their licensing representative to begin the process of submitting required documentation for application.
- c. Agencies already having a mental health license still need to apply for the appropriate module for Sections M and N and should contact their licensing representative to begin the process of submitting required documentation.
- d. Agencies should begin submitting the required documentation **now** in preparation for the effective date of the MaineCare rules.
- e. The Department of Health and Human Services Division of Licensing and Certification, Community Services Programs unit will accept at this time any materials needed for application(s) and it is suggested that providers begin the process of submission now. The licensing unit will collect and process the materials in preparation for the effective date of the new rules. At the time the rules become final and effective, the Department will issue an immediate provisional or permanent license to those agencies that have submitted the necessary documentation.
- f. The Department shares the commitment with our mental health providers to offer mental health treatment services to children and families without disruption.
- g. To contact the Licensing Department call: 287-9250

3. **To Become a MaineCare Provider:**

Interested providers should contact the Office of MaineCare Services at the Provider Inquiry number: 1-800-321-5557, Option 8 (in state) or (207) 287-3094 (out of state) or visit the State of Maine website at: <http://www.maine.gov/dhhs/bms/provider.htm>

4. **To Obtain a Contract to Provide the Service:**

Interested providers should contact their agency's designated Agreement Administrator. If you are not sure who that person is, you may contact Jeff Toothaker, Purchased Services Manager at 287-4286 or email: Jeffrey.Toothaker@maine.gov for information.

Please note: The above information describes only the elements related to DHHS portions of this process. Providers also need to comply with all state and federal labor, employment and tax laws and requirements